

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 15th October, 2019

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader – Councillor Hammond
- Cabinet Member for Adult Care – Councillor Fielker
- Cabinet Member for Children and Lifelong Learning – Councillor Paffey
- Cabinet Member for Healthier and Safer City – Councillor Shields
- Cabinet Member for Resources – Councillor Barnes-Andrews
- Cabinet Member for Green City and Environment – Councillor Leggett
- Cabinet Member for Homes and Culture - Councillor Kaur
- Cabinet Member for Place and Transport – Councillor Rayment
- **Joint Commissioning Board**
- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

Report	Decision Expected	Portfolio
Reducing and Prevention Domestic Abuse in Southampton: Executive response to Scrutiny Inquiry recommendations.	17 September 2019	Healthier and Safer City Portfolio
Changes to Existing Revenue and Capital Budgets	17 September 2019	Resources Portfolio
Security Services Contract	17 September 2019	Resources Portfolio
Changes to Existing Revenue and Capital Budgets	15 October 2019	Resources Portfolio
Commercial Property Investment	20 November 2019 15 October 2019	Resources Portfolio
Medium Term Financial Strategy to 2023/24 and associated matters	15 October 2019	Resources Portfolio
Implementation of Microsoft 365	15 October 2019	Resources Portfolio
Allocations Policy and Gypsy Traveller Site Allocation Policy	17 September 2019	Homes & Culture Portfolio
The Future of St Mary's Leisure Centre	15 October 2019	Homes & Culture Portfolio
M27/M3 Travel Demand Management Project	17 September 2019	Place and Transport Portfolio
Direct Payment Support Services	17 October 2019	Joint Commissioning Board
Proposal for the mainstreaming of Hospital Discharge Pathway 3 for patients/clients with complex needs	17 October 2019	Joint Commissioning Board
Council Housing Allocations	4 November 2019	Officer Decision Homes & Culture Portfolio
Landlord Controlled Heating	4 November 2019	Officer Decision Homes & Culture Portfolio

LEADER

NO ITEMS ON THIS OCCASION

ADULT CARE PORTFOLIO

NO ITEMS ON THIS OCCASSION

ASPIRATION, CHILDREN & LIFELONG LEARNING PORTFOLIO

NO ITEMS ON THIS OCCASSION

GREEN CITY AND ENVIRONMENT PORTFOLIO

NO ITEMS ON THIS OCCASION

HEALTHIER AND SAFER CITY PORTFOLIO

Title	Reducing and Prevention Domestic Abuse in Southampton: Executive response to Scrutiny Inquiry recommendations.
Details	This paper will provide the Executives response to the recommendations set out in the Scrutiny Inquiry Report on Reducing and Prevention Domestic Abuse in Southampton, submitted to Cabinet on 18 June 2019
Decision Maker	Cabinet
Decision Expected	17 September 2019
Date Added to the Plan	1 August 2019
Main Consultees	
Consultation Method	
Head of Service	Director of Quality & Integration, Director of Children & Families
Author	Sandra Jerrim, Jane White Senior Commissioning Officer, Service Lead, Children's Social Care s.jerrim@nhs.net, jane.white@southampton.gov.uk Tel: 023 8024 1326, Tel: 023 8083 3939
Background Material Available	Reducing and Prevention Domestic Abuse in Southampton: Executive response to Scrutiny Inquiry recommendations.
Public Comments may be sent to	Sandra Jerrim, Senior Commissioner, ICU. 02380296039, S.Jerim@nhs.net
Slippage/Variations/Reason for Withdrawal	
Updates	

RESOURCES PORTFOLIO

Title	Changes to Existing Revenue and Capital Budgets
Details	<p>To consider the report of the Director of Finance and Commercialisation and Cabinet Member for Finance and Customer Experience (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.</p> <p>This item is a standard item and will remain on the Forward Plan until required.</p>
Decision Maker	Cabinet
Decision Expected	17 September 2019
Date Added to the Plan	1 October 2018
Main Consultees	
Consultation Method	
Head of Service	Director of Finance & Commercialisation
Author	<p>Steve Harrison</p> <p>steve.harrison@southampton.gov.uk</p>
Background Material Available	Changes to Existing Revenue and Capital Budgets
Public Comments may be sent to	<p>steve.harrison@southampton.gov.uk</p> <p>Tel: 023 8083 4153</p>
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Security Services Contract
Details	To consider the report of the Cabinet Member for Resources seeking approve to agree to award a Security Services Contract over 5 years.
Decision Maker	Cabinet
Decision Expected	17 September 2019
Date Added to the Plan	1 August 2019
Main Consultees	Building Services Waste Service Environmental Health Team Service Lead: Environment Street Scene and Health Service Lead: City Services Cabinet Member for Resources
Consultation Method	Meetings Emails
Head of Service	Director of Digital & Business Operations
Author	Paul Paskins paul.paskins@southampton.gov.uk Tel: 023 8083 4353
Background Material Available	Security Services Contract
Public Comments may be sent to	Jo.Chapman@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Changes to Existing Revenue and Capital Budgets
Details	<p>To consider the report of the Director of Finance and Commercialisation and Cabinet Member for Resources (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.</p> <p>This item is a standard item and will remain on the Forward Plan until required.</p>
Decision Maker	Cabinet
Decision Expected	15 October 2019
Date Added to the Plan	1 July 2019
Main Consultees	
Consultation Method	
Head of Service	Director of Finance & Commercialisation
Author	<p>Steve Harrison</p> <p>steve.harrison@southampton.gov.uk</p>
Background Material Available	Changes to Existing Revenue and Capital Budgets
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Commercial Property Investment
Details	Report of the Cabinet Member for Resources outlining a policy for investment in commercial property
Decision Maker	Cabinet Council
Decision Expected	15 October 2019 20 November 2019
Date Added to the Plan	4 September 2019
Main Consultees	Relevant Cabinet Members and officers in key council departments
Consultation Method	Circulation of draft report
Head of Service	Director of Finance & Commercialisation
Author	Steve Harrison steve.harrison@southampton.gov.uk
Background Material Available	Commercial Property Investment
Public Comments may be sent to	Steve Harrison Service Lead Corporate Planning and Commercialisation
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Medium Term Financial Strategy to 2023/24 and associated Matters
Details	To consider the Report of the Cabinet Member for Resources updating the current strategy and seeking approval for consultation on budget proposals if required.
Decision Maker	Cabinet
Decision Expected	15 October 2019
Date Added to the Plan	4 September 2019
Main Consultees	Relevant Cabinet Members and officers in Key Council Departments
Consultation Method	Circulation of draft report and Proposal
Head of Service	Director of Finance & Commercialisation
Author	Steve Harrison steve.harrison@southampton.gov.uk
Background Material Available	Medium Term Financial Strategy to 2023/24 and associated Matters
Public Comments may be sent to	Steve Harrison Service Lead Corporate Planning and Commercialisation
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Implementation of Microsoft 365
Details	To consider the report of the Cabinet Member for Resources seeking approval for the implementation of Microsoft 365.
Decision Maker	Cabinet
Decision Expected	15 October 2019
Date Added to the Plan	4 September 2019
Main Consultees	Relevant Council departments and Cabinet Member for Resources
Consultation Method	Email, meetings, draft report
Head of Service	Director of Digital & Business Operations
Author	James Strachan James.Strachan@southampton.gov.uk Tel: 023 8083 3436
Background Material Available	Implementation of Microsoft 365
Public Comments may be sent to	James Strachan Director of Digital and Business Operations james.strachan@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

HOMES & CULTURE PORTFOLIO

Title	Allocations Policy and Gypsy Traveller Site Allocation Policy
Details	To consider the report of the Cabinet Member for Homes and Culture seeking approval of the Allocations Policy and Gypsy Traveller Site Allocation Policy .
Decision Maker	Cabinet
Decision Expected	17 September 2019
Date Added to the Plan	1 July 2019
Main Consultees	Housing Legal Services Finance Intelligence, Insight and Communications
Consultation Method	Meetings with council staff and services Emails Forward Plan publication
Head of Service	Director of Housing, Adults & Communities
Author	Liz Slater, Steve Smith liz.slater@southampton.gov.uk, steve.smith@southampton.gov.uk Tel: 0238083, Tel: 023 8091 5161
Background Material Available	Allocations Policy 2019
Public Comments may be sent to	strategy.unit@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	This item has been slipped to 17th September Cabinet to allow for further consultation to take place.
Updates	

Title	The Future of St Mary's Leisure Centre
Details	To consider a report of the Cabinet Member for Homes and Culture seeking approval for the potential future arrangements of St Mary's Leisure Centre.
Decision Maker	Cabinet
Decision Expected	15 October 2019
Date Added to the Plan	1 August 2019
Main Consultees	Councillor Kaur, Deputy Chief Executive, Director of Customer, Digital and Policy Service Lead - Capital Assets Legal Valuers Finance Procurement
Consultation Method	Posters will be placed within St Mary's Leisure Centre, emailed to customers of St Mary's and also emailed to local community groups.
Head of Service	Director of Digital & Business Operations
Author	Paul Paskins paul.paskins@southampton.gov.uk Tel: 023 8083 4353
Background Material Available	The Future of St Mary's Leisure Centre
Public Comments may be sent to	Comments can be sent to supplier.management.gov.uk by the 12th August 2019.
Slippage/Variations/Reason for Withdrawal	To allow the Council to undertake additional community and stakeholder consultation
Updates	

PLACE AND TRANSPORT PORTFOLIO

Title	M27/M3 Travel Demand Management Project
Details	To consider the report of the Cabinet Member for Place and Transport seeking approval for the receipt of funding to deliver a 18 month Travel Demand Management Programme for the M27 and M3.
Decision Maker	Cabinet
Decision Expected	17 September 2019
Date Added to the Plan	1 August 2019
Main Consultees	Highways England and relevant cabinet members and officers in key council departments
Consultation Method	Emails and briefings
Head of Service	Director of Growth
Author	Neil Tuck neil.tuck@southampton.gov.uk
Background Material Available	M27/M3 Travel Demand Management Project
Public Comments may be sent to	Hannah Chivers
Slippage/Variations/Reason for Withdrawal	
Updates	

JOINT COMMISSIONING BOARD

Title	Direct Payment Support Services
Details	To consider the procurement of a Direct Payment support service for Southampton.
Decision Maker	Joint Commissioning Board
Decision Expected	17 October 2019
Date Added to the Plan	4 September 2019
Main Consultees	<p>Joint Task Force comprising</p> <ul style="list-style-type: none"> - Voluntary sector providers - people with lived experience - ASC reps - Commissioning reps - CHC - Children Services <p>Cabinet Member for Adult Care Director Housing and Adults Director Quality & Integration Legal</p>
Consultation Method	<p>Joint Task Force comprising key stakeholders formed the recommendations. Stakeholders include</p> <p>CMB meeting Meetings with stakeholders</p>
Head of Service	Director of Housing, Adults & Communities, Director of Quality & Integration
Author	<p>Sandra Jerrim Senior Commissioning Officer s.jerrim@nhs.net Tel: 023 8024 1326</p>
Background Material Available	Direct Payment Support Services
Public Comments may be sent to	Sandra Jerrim. S.Jerrim@nhs.net
Slippage/Variations/Reason for Withdrawal	

Updates

Title	Proposal for the mainstreaming of Hospital Discharge Pathway 3 for patients/clients with complex needs
Details	The report will be seeking Joint Commissioning Board (JCB) approval to proceed with a proposal to mainstream hospital discharge Pathway 3 for patients/clients with complex needs and approval to establish a pooled fund between the Council and CCG under S75 partnership arrangements to support this. This follows a substantial pilot period and a further subsequent redevelopment of the model based on the learning from the pilot which was outlined in a report presented to JCB in February 2019.
Decision Maker	Joint Commissioning Board
Decision Expected	17 October 2019
Date Added to the Plan	4 September 2019
Main Consultees	
Consultation Method	
Head of Service	Director of Quality & Integration
Author	Andrew Gittins andrew.gittins1@nhs.net
Background Material Available	Proposal for the mainstreaming of Hospital Discharge Pathway 3 for patients/clients with complex needs
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

OFFICER DECISIONS

Title	Council Housing Allocations
Details	To consider the report of Customer Involvement Manager seeking to reclassify the age limit in specific supported housing blocks from 60+ to 50+
Decision Maker	Officer Decision Making
Decision Expected	4 November 2019
Date Added to the Plan	1 August 2019
Main Consultees	
Consultation Method	
Head of Service	Director of Housing, Adults & Communities
Author	Sean Henderson Sean.Henderson@southampton.gov.uk Tel: 023 8083 2299
Background Material Available	Council Housing Allocations
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	This item has slipped to 4th November to allow time for further analysis and consideration of the consultation responses.
Updates	

Title	Landlord Controlled Heating
Details	To approve any change in the charges for Landlord Controlled Heating
Decision Maker	Officer Decision Making
Decision Expected	4 November 2019
Date Added to the Plan	1 August 2019
Main Consultees	
Consultation Method	
Head of Service	Director of Housing, Adults & Communities
Author	Paul Cunliffe paul.cunliffe@southampton.gov.uk
Background Material Available	Landlord Controlled Heating
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	The report has been slipped due to technical issues still to be resolved. This item has slipped further to 4th November as issues are yet to be resolved.
Updates	Scheme of Delegation 13.35

